FY 2020 Budget Calendar
Office of Budget & Planning
Texas A&M University

This calendar is established in order to meet deadlines set by System Offices and for approval by the Board of Regents. Dates are dependent upon state legislative actions and TAMU administrative decisions and are subject to change.

May 15 (Wed)  
Workday data loaded into Position Budgeting App (PBA)  
Salary Reports (901) run once and distributed  
Template data available upon request

May 20 (Mon)  
Phase 1 Begins  
FAMIS Budget Module open for entry  
Central Non-E&G allocations available in FAMIS  
Budget Kickoff & PBA training at CSBA Conference

May 27 (Mon)  
Memorial Day Holiday  
Legislative session ends

May 28 (Tue)  
Central E&G allocations available in FAMIS  
Variance Analysis distribution begins

June 3 (Mon)  
Phase I Ends  
FAMIS Budget Module closes for departmental entry

June 5 (Wed)  
Variance Analysis due to Budget Office

June 10 (Mon)  
TAMU Budget & Supplemental Reports due to System Office

Mid-June*  
PBA available to departments for entry

Late June*  
System Office assigns “B” Board designation to Phase I Budget

July 1 (Mon)  
Programmatic Budget Presentations (PBR) due to System Office

July 4 (Thu)  
July 4th Holiday

July 8 (Mon)  
Phase II Begins  
FAMIS Budget Module reopens for entry  
Nightly feeds from PBA to Data Warehouse to FAMIS begin  
(Screen 599 Faculty & Non-Faculty salaries updated)

July 9 (Tues)  
Salary Reports (901) begin being distributed

July 22 (Mon)  
Merit process initiated in Workday

July 25 (Thu)  
Deadline for changes to PBA (PBA closes to departments)

July 29 (Mon)  
Workday Merit launches and Merit entry begins for departments
July 30 (Tue) Last day for entry in FAMIS Budget Module. Budget Module closes to departmental entry

Aug 8 (Thu) Last day for Merit entry in Workday. Workday merit closes to departmental entry
Board Budget (Phase I) presented to Board of Regents for approval

Aug 12 (Mon) Budget Office begins reconciliation of Phase I and Phase II FAMIS budgets

Aug 15 (Thu) Merit is finalized in Workday. Workday Merit Process closes.

Aug 22 (Thu) Deadline for distributing Salary Appointment Letters

Aug 26 (Mon) Phase II budget is finalized
“D” Done-Operating Budget is applied to the Phase II budget in FAMIS.
Budgets & allocations/transfers are loaded from the FAMIS Budget Module to the FAMIS Accounting Module.

*tentative

Office of Budget & Planning

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