FY 2021 Budget Calendar
Office of Budget & Planning
Texas A&M University

This calendar is established in order to meet deadlines set by System Offices and for approval by the Board of Regents. Dates are dependent upon state legislative actions and TAMU administrative decisions and are subject to change.

Feb 21 (Fri)  Budget Kickoff, 9 – 10:30am, General Services Complex
Feb 24 (Mon)  Phase 1 Begins
               Budget Guidelines posted
               FAMIS Budget Module open for entry
               Central allocations available in FAMIS

Mar 2 (Mon)  Distribution of Variance Analysis Reports begins

March 6 (Fri)  Phase I Ends
               FAMIS Budget Module closes for departmental entry
               Variance Analysis due to Budget Office

Mar 9-13  Spring Break

Mar 18 (Wed)  Budget due to System Office of Budgets & Accounting

April 30 (Thurs)  Confirm Position Budgeting Application (PBA) Access and Merit Partner roles

May 11  Snapshot from Workday loaded to PBA

June 1 (Mon)  PBA Access and data load from CSV files to PBA begin

June 1 (Mon)  Faculty and staff equity requests due to Dean of Faculties and HROE (respectively)

June 15 (Mon)  Dean of Faculties and HROE equity recommendations due to the Office of the Provost

June 22 (Mon)  Office of the Provost equity approvals delivered to colleges and departments

July 6th (Mon)  FAMIS budget module opens and daily salary feed from PBA to FAMIS begins

July 30th (Thurs)  PBA closes to units; last salary feed from PBA to FAMIS

July 31 (Fri)  FAMIS budget module closes for users

August 3 (Mon)  One-time merit templates due

August 5 (Wed)  Workday Merit Module is launched/PBA data is loaded directly to Workday merit module

August 12 (Wed)  Last day for Workday Merit module changes for users
August 17 (Mon)  Merit is finalized in Workday Merit and PBA is marked final for “Goldplate”
August 19 (Wed)  Budget is presented to Board of Regents for approval
August 27 (Thurs)  Costing allocations for effective date 9/1/20 are loaded from PBA to Workday
September 1 (Fri)  New salaries are visible in Workday

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