

Texas A&M University

FY2018 Budget Calendar – *Tentative**

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| April 28 (Fri) | Active payroll loaded to BPP prep budget/templates distributed on request |
| May 26 (Fri) | Budget Kickoff, 8:30-10 am; GSC 101A Budget Guidelines published by Office of Budget & Planning Second roll active BPP to prep budget |
| May 26 – June 7 (Fri – Wed) | Phase I FAMIS Budget Module open to users |
| May 29 (Mon) | Legislative Session ends Memorial Day Holiday |
| Jun 1 – 5 (Thu – Mon) | BPP prep templates distributed to departments |
| June 8 – 16 (Thu – Fri) | Budget consolidation and review by the Office of Budget & Planning; Supplemental required reports are prepared. |
| June 9 (Fri) | Salary Guidelines published by the Office of Budget & Planning |
| June 16 (Fri) | Budget due to System for review Final roll active BPP to prep budget |
| June 23 (Fri) | Deadline for requesting access to BPP prep for manual entry |
| June 24 (Mon) | Academic Affairs Equity/Retention requests due |
| July 3 - 28 (Mon – Fri) | Phase II Input salary & source changes; FAMIS reopens; Daily feeds from BPP to FAMIS |
| July 17 (Mon) | Final BPP prep template due to Office of Budget & Planning for upload |
| July 22 (Fri) | Last day for joint appointment changes |
| Aug 17 – 18 (Thu – Fri) | Board of Regents meets to take action on budgets |

**Dates are subject to change dependent upon the passage of a budget in the current regular legislative session scheduled to end on May 29. If a special session is required, dates will be modified.*

