

Texas A&M University

FY2018 Budget Calendar – *Tentative**

April 28 (Fri)	Active payroll loaded to BPP prep budget/templates distributed on request
May 26 (Fri)	Budget Kickoff, 8:30-10 am; GSC 101A Budget Guidelines published by Office of Budget & Planning Second roll active BPP to prep budget
May 26 – June 7 (Fri – Wed)	Phase I FAMIS Budget Module open to users
May 29 (Mon)	Legislative Session ends Memorial Day Holiday
Jun 1 – 5 (Thu – Mon)	BPP prep templates distributed to departments
June 8 – 16 (Thu – Fri)	Budget consolidation and review by the Office of Budget & Planning; Supplemental required reports are prepared.
June 9 (Fri)	Salary Guidelines published by the Office of Budget & Planning
June 16 (Fri)	Budget due to System for review Final roll active BPP to prep budget Academic Affairs Non-Faculty Equity/Retention requests due to Human Resources & Organizational Effectiveness
June 21 (Wed)	Faculty Equity requests due to Dean of Faculties
June 23 (Fri)	Deadline for requesting access to BPP prep for manual entry
July 3 - 28 (Mon – Fri)	Phase II Input salary & source changes; FAMIS reopens; Daily feeds from BPP to FAMIS
July 17 (Mon)	Final BPP prep template due to Office of Budget & Planning for upload
July 22 (Fri)	Last day for joint appointment changes
Aug 17 – 18 (Thu – Fri)	Board of Regents meets to take action on budgets

**Dates are subject to change dependent upon the passage of a budget in the current regular legislative session scheduled to end on May 29. If a special session is required, dates will be modified.*

